

# MANFRED HISTORY AND PRESERVATION, INC.

## MINUTES OF THE APRIL 30, 2017 MEETING

### Attending Meeting:

Rose Anderson  
Verna Bowers  
Pam Norstedt  
Audrey Solheim  
Richard Melchert

Judy Weigelt  
Lewis Weigelt  
Jamie Schindler  
Wesley Gross  
Wanda Melchert

**Call to order:** Audrey Solheim called the meeting to order with roll call being taken. Seven board members and three others members were in attendance. A copy of the following reports were given to each attendee: minutes of October 9, 2016 meeting, the fiscal 4<sup>th</sup> quarter 2016, 2016 annual, and 1<sup>st</sup> quarter 2017 reports, as well as newsletter and contribution, 2016 in review, 2016 items acquired, 2017 activities and plans reports.

**Secretary's Report:** Printed copy of the October 9, 2016 minutes was reviewed. The minutes as printed were approved by Pam Norstedt and seconded by Rose Anderson. Motion carried.

**Treasurer's Report:** Richard Melchert reported on the 2016 4<sup>th</sup> Quarter which had a beginning balance on September 30, 2016 of \$8,082.15 with receipts of \$3,119.51 in contributions. Expenses for 4<sup>th</sup> Quarter were \$6,984.83 plus \$3,000.00 had been transferred to open a new account at First International Bank for a total reduction to the Dakota Heritage Checking account of \$9, 984.83. Receipts minus expenses resulting in an ending balance of \$1,216.83. The savings account had a beginning balance on September 30, 2016 of \$22,874.20. Transfer to checking of \$3,000.00 and interest for the 4<sup>th</sup> quarter of \$7.57 resulted in an ending balance of \$19,881.77. Report approval was moved by Lewis Weigelt and seconded by Pam Norstedt. Motion carried.

The 2016 Annual Fiscal Report was as follows: Dakota Heritage Bank Checking Account had a beginning balance of \$9,776.82 and ending balance of \$1,216.83. The new First International Bank Checking Account beginning balance was \$3,000.00, income of \$1,675.00, and expense of \$40.00 with an ending balance of \$4,635.00. The Dakota Heritage Bank Savings Account beginning balance was 21,848.81 and ending balance of \$19,881.77. Report approval was moved by Rose Anderson and seconded by Verna Bowers. Motion carried.

The 2017 1<sup>st</sup> Quarter Treasurer's Report includes: combined Dakota Heritage Bank and First International Bank beginning balances of \$5,851.83, income of \$6,205.00 and transfer from Savings of \$1,000.00 for a total incoming funds plus beginning balance of \$13,056.83. Expenses were \$9,701.79. Ending combined balance for the two bank checking accounts was \$3,355.04. The Dakota Heritage Savings Account beginning balance on January 1, 2017 was \$19,881.77. \$1,000.00 was withdrawn and \$7.35 was earned in interest for an ending savings balance on March 29, 2017 of \$18,881.77. Report approval was moved by Verna Bowers and seconded by Pam Norstedt. Motion carried.

**Signers for the Dakota Heritage Bank Savings Account:** A motion to appoint Richard Melchert and Pam Norstedt to serve as signers of the Dakota Heritage Bank Savings Account was made by Judy Weigelt and seconded by Rose Anderson. Motion carried.

**Newsletter and Contributions Report:** Wanda Melchert reported a total of 116 paid subscriptions since January 1, 2017. Total year-to-date general contributions is \$5,170.00. Everlasting Fund designations since January 2017 were \$990.00. To this, \$520.00 had been designated from 2016 but not yet transferred. The funds of 2016 and 2017 yet to transfer equaled \$1,510.00. \$1,010.00 of this has now been transferred to Edward Jones, with \$500.00 yet to transfer.

**Edward Jones Invested Funds:** Audrey Solheim presented a report for the Edward Jones Invested Funds as of April 15, 2017 with 1,338.442 shares currently being held at \$9.27 per share with a total value of \$12,407.36. The ND 40% Tax Credit topic was discussed and then tabled.

**2016 in Review Report:** Wanda Melchert thanked everyone who helped make the activities of 2016 possible. History and Related Activities included two histories compiled, North Dakota Museum Assessment Program grant was begun, the Collections Data was rescued with Audrey Solheim reviewing the data, and National Register application was begun with the gathering of information by Audrey Solheim and Wanda Melchert. Restoration and grounds activities included repair of Solheim Station, roofing of bank/post office, touch-up on Anderson House, start of painting on Hotel Johnson, with care of grounds by Wesley Boese until his retirement in May, Richard Melchert, Wanda Melchert during June and July, with Jamie Schindler beginning in August.

Outreach and programming activities included Wells County Fair Booth and Parade in Fessenden, and 4<sup>th</sup> of July Parade in Harvey, K-FYR Kafé radio broadcast on July 22, 2016 organized by Bill Ongstad, First Lutheran Church of Fessenden clean-up at the Vang Cemetery, Vang Harvest Festival program on September 25, 2016 presented by the Bismarck-Mandan Gospel Singers, Manfred Heritage Museum Open House July 3-4, 2016 made possible through being listed in the Harvey class reunion schedule of activities with ice cream provided by Hinrichs SuperValu, new brochure developed through the help of Tammy Backhaus of ND Tourism, and several newspaper articles and one speaking engagement.

2016 Collections items were donated by Darlene Quenette, Betty Froeber Pepple, Erling Olson, Karen Ravnaas, Glenda Kline, ND Dept of Health, Mark Nelson, and George Nelson who also donated a Ferris mower.

**Unfinished Business:** A student intern for this summer has not yet been obtained. Approved at the October 2016 MHP, Inc. meeting, a request for the funds through the ND Commerce Department will be made when the application process opens.

**Merger of Nonprofit Organizations:** A motion to merge four nonprofit organizations, namely Johnson-Ostrem Preservation Fund, Melby Heritage Society, Rural Vestige Alliance, and Historic Vang Parsonage with Manfred History and Preservation, Inc. was made by Rose Anderson and seconded by Pam Norstedt. Motion carried. The merger documents were signed by Audrey Solheim-Chair and Judy Weigelt-Secretary.

**Solheim Station given to MHP, Inc.:** A motion to accept the gift of the Solheim Station from Audrey Solheim was made by Wanda Melchert and seconded by Pam Norstedt. Motion carried.

**Proposed Revision of Bylaws:** With the merger of the nonprofit organizations, there is need to revise the Bylaws of Manfred History and Preservation, Inc. Audrey Solheim presented copies of the proposed bylaw changes and asked everyone to review this document before the next meeting making note of any changes needed. The revised Bylaws will be an item on the agenda for the next MHP, Inc. meeting.

**Smart Phone for Manfred:** A motion to purchase a smart phone up to \$150.00 and to set up a cellular plan at \$30.00 per month was made by Pam Norstedt and seconded by Judy Weigelt. Motion carried.

**Reprinting of the Manfred brochure:** A motion to reprint 3,000 or 5,000 brochures was moved by Pam Norstedt and seconded by Verna Bowers. Motion carried. All attending were given a packet of brochures to have on hand in their cars for when they visit with folks about Manfred and can then give them a brochure. Everyone felt this was a good idea.

**Outdoor Interpretive Panel Project Approval:** A motion to ratify the phone vote to approve payment of the costs of the outdoor interpretive panel project of the North Dakota Museum Assessment Program grant was moved by Wanda Melchert and seconded by Pam Norstedt. Motion carried. A paper sample of Panel 1 "Manfred-Then and Now," was presented for the board to see. This panel will serve as the focal point for the Manfred booth at the 2017 Wells County Fair.

**First International Bank Signers:** A motion to confirm Audrey Solheim, Pam Norstedt, Richard Melchert, and Wanda Melchert as signers of the First International Bank Checking Account was made by Judy Weigelt and seconded by Rose Anderson. Motion carried.

**T-Shirts as Gifts:** A motion to give T-Shirts as gifts as a thank you to Lorna Meidinger the writer of the National Register who is the architectural historian of the State Historical Society of North Dakota, and to Desere Mann the graphic designer of the outdoor interpretive panels for Manfred who is employed with Mann Signs was made by Pam Norstedt and seconded by Verna Bowers. Motion carried.

**Election of Officers:** A motion to accept the Nominating Report of the officers and directors for 2017 was made by Pam Norstedt and seconded by Lewis Weigelt. Motion carried. Officers elected are Audrey Solheim-chair, Pam Norstedt-vice chair, Judy Weigelt-secretary, and Richard Melchert-treasurer. Board members elected to a three-term are Pam Norstedt and Lewis Weigelt. There is a vacancy of one board director.

**Upcoming Activities with Volunteer Participation:** The parades will be the same as last year with the magnetized signs placed on cars and Pam Norstedt and Wanda Melchert walking the parade in their bunads. Other activities this season in which volunteers are sought include an open house planned for July 1-2; Cemetery Workday July 8; July 10 presentation for Christian Woman on the topic of Historic Clothing Style Show"; and start of Saturday work days for the school on July 15<sup>th</sup>. Everyone is invited to the District Nomination for Manfred planned to be presented to the National Register Review Board on August 28, 2017 at the Heritage Center in Bismarck. A date is yet to be determined for the Vang Church Harvest Festival. News articles and the Manfred News column during the season are planned featuring Manfred's activities, and there is interest to start a Museum Corner column.

**Next Meeting:** Next meeting is planned for July 16, 2017 at 1:45 p.m. at the Melby-Rogness House in Manfred.

**Adjournment:** Audrey Solheim adjourned the meeting.

Lunch was served during the latter part of the meeting. Following adjournment Audrey Solheim shared about Marta Noss who recently died. She had at one time lived in the Manfred area, the youngest daughter of the Norwegian-born opera singer, Marta Sandal.

Secretary, Judy Weigelt